



# Accomack County

Kimberly A Satterwhite  
Commissioner of the Revenue  
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Accomac, VA 23301

## VIRGINIA CONTRACTORS PROOF OF LICENSE OR EXEMPTION DECLARATION

The Code of Virginia §54.1-1111(B) provides that no locality shall issue or renew a local business license unless the contractor has furnished his state license or tradesman certification issued by the Virginia Department of Professional and Occupational Regulation (DPOR) or written statement of being exempt from the requirements, supported by an affidavit. **PROVIDE A COPY OF ONE OF THE ITEMS LISTED - OR - COMPLETE THE EXEMPTION DECLARATION BELOW.**

### Virginia Contractor Definitions

- **Class A Contractor License** - Any contractor who undertakes a single project, the total value of which is \$120,000 or more, with no limit on aggregate annual total is required to have a valid Class A License.
- **Class B Contractor License** - Any contractor who undertakes a single project, the total value of which is over \$10,000 but less than \$120,000, with an aggregate annual total of \$750,000 is required to have a valid Class B License.
- **Class C Contractor License** - Any contractor who undertakes a single project, the total value of which is no more than \$10,000, with an aggregate annual total of \$150,000 is required to have a valid Class C License.
- **Under \$1,000 per contract (No state license required) *Signature of Affidavit required***

### AFFIDAVIT

**EXEMPTION DECLARATION:** I declare and affirm that I am not subject to licensure or certification as a contractor or subcontractor pursuant to the Code of Virginia Title §54.1, as required by the Virginia Department of Professional and Occupational Regulation (DPOR). I will not perform or manage construction, removal, repair, or improvements when the total value referred to in a single contract or project is \$1,000 or more.

\_\_\_\_\_  
Name of Person Signing Affidavit (PRINT)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Affiant's Signature

\_\_\_\_\_  
Date

Sworn (or affirmed) before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

Witness: \_\_\_\_\_