

	Department of Public Safety	
	Standard Operating Guidelines	
	Subject:	Precepting Students
	Section:	Operations
	Guideline Number:	304
	Effective Date:	April 1, 2007
	Reviewed Date:	October 1, 2024
Signature of Approval:	Charles R. Pruitt Director of Public Safety	

PURPOSE

To establish standards for students being precepted by ACDPS employees.

SCOPE

This applies to all uniformed members of the department.

CONTENT

The PPCR is a legal document and must adequately reflect what transpired on the scene and to a patient. OEMS Rules and Regulations (Jan. 15, 2003) allow students who are enrolled in approved EMS courses and that have received adequate training to perform skills under the direct supervision of another certified EMS provider with a certification level at or above that of the person being observed. This person assumes the role of preceptor.

In addition, the rules clearly indicate that the EMS agency that the preceptor is affiliated with is ultimately responsible for the care of the patient. The AIC by definition is the person ultimately in charge of patient care.

PROCEDURE

1.) Crew Members

- a. DPS Preceptor shall be listed as and sign as the AIC
- b. Student shall be listed as the level of “student” and a role of “other”.
- c. If the student is not an ACDPS provider, they should be clearly listed as a student in the volunteer names area under the Incident Tab/Response Information Panel.

2.) The 1st line of the narrative section shall read, as the following example:

(“J. Loftus functioned as AIC, precepted by W. Gaskins”)

3.) Procedures / IV Access / Medications

If the EMS student performed the skill, place the appropriate “volunteer/station” in the performed by box.