

The Accomack County Board of Social Services met at its facility on Tuesday, October 17, 2023, at 9:30 A.M. Present in person were Ms. Reneta Major, Chairman; Mr. Robert Martin; Mr. David Whalen; Mr. Jackie H. Phillips; and Vicki Weakley, Secretary.

Ms. Major called the meeting to order and welcomed the Board Members. Mr. Martin gave the Invocation.

Ms. Major continued to **Item 3 – Approve Minutes of September 19, 2023**. Mr. Phillips made a motion, seconded by Mr. Martin, to approve the Minutes as written. Hearing no discussion, Ms. Major called a vote for all in favor to signify by Aye. The motion carried.

Ms. Major proceeded to **Item 4 – Introduction of New Employee: Tykisha West-Davis**. Mrs. Weakley introduced Tykisha West-Davis. Ms. West-Davis has been hired as a Family Services Specialist II in the Child Welfare Unit. Ms. Major congratulated Ms. West-Davis on her new position. The Board, in unison, expressed the same.

Ms. Major continued to **Item 5 – Fraud Report**. No questions or concerns were raised.

Ms. Major proceeded to **Item 6 – Director’s Notes**. Mrs. Weakley stated that since the last meeting, she attended a Commissioner’s Call, two meetings with the intern (she is doing very well; graduates in December; hopeful that she will apply after graduation), Eastern Shore Disaster Preparedness meeting, full staff meeting, CPMT (Community Planning and Management Team) meeting, and the staff appreciation event. Mrs. Weakley thanked all the members for their attendance at the staff appreciation event.

Ms. Major continued to **Item 7 – Purge Benefits Records**. Mrs. Weakley stated that there are 332 benefit case records from 1996 to 2020 that are ready to be purged in accordance with State policy. Mr. Whalen made a motion, seconded by Mr. Phillips, that the aforementioned items be purged. Hearing no discussion, Ms. Major called a vote for all in favor to signify by Aye. The motion carried.

Ms. Major proceeded to **Item 11 – Financial Statement – Administrative Office Manager – Wendy Linton**. Ms. Linton stated the local budget was \$944,084.00. The Year-To-Date Local Expenditures were \$218,416.96, and the Total Local Balance-To-

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Date is \$725,667.04. No questions or concerns were raised.

**Closed Session** - On motion by Mr. Phillips, seconded by Mr. Whalen, the Board went into Closed Session for the purpose of discussing items stated on the Agenda (Acceptance of custody #21223380 & #21187805 and Director’s Consult) as permitted by the Code of Virginia, Section 2.2.3712. Ms. Major called a vote for all in favor to signify by Aye. The motion carried.

On motion by Mr. Phillips, seconded by Mr. Whalen, the Board returned from Closed Session and confirmed the only items discussed were the ones listed on the Board Members’ Agenda. Ms. Major called a vote (Mr. Martin – yes; Mr. Whalen – yes; Mr. Phillips – yes; Ms. Major – yes). The motion carried.

On motion by Mr. Phillips, seconded by Mr. Martin, the Board accept custody cases #21123380 & #21187805. Ms. Major called a vote for all in favor to signify by Aye. The motion carried.

The next Board Meeting is scheduled for Tuesday, November 21, 2023, at 9:30 A.M.

On motion by Mr. Phillips, seconded by Mr. Whalen, the meeting adjourned at 10:42 A.M.

APPROVED: **Cassandra Reneta Major** \_\_\_\_\_

ATTEST: **Vicki Weakley** \_\_\_\_\_