

At a meeting of the Accomack County Planning Commission held on the 6<sup>th</sup> day of November, 2019, at the Accomack County Board of Supervisors Chambers, Room 104, in Accomac, Virginia.

**1. CALL TO ORDER**

**MEMBERS PRESENT AND ABSENT**

**Planning Commission Members Present:**

Mrs. Angela Wingfield, Chairwoman  
Mr. Roy Custis, Vice Chairman  
Mr. David Lumgair  
Mr. James Arnold  
Mr. Brantley Onley  
Mr. C. Robert Hickman  
Mr. Kelvin Pettit  
Mr. Leander Roberts

**Planning Commission Members Absent:**

Mr. Lynn Gayle

**Others Present:**

Mr. Rich Morrison, Deputy County Administrator of Building, Planning, and Economic Development  
Mrs. Katie Nunez, Deputy Director of Planning and Zoning  
Mrs. Stephanie Woods, Administrative Assistant to the Deputy County Administrator  
Mrs. Margaret Lindsey, Director of Finance

**DETERMINATION OF A QUORUM**

There being a quorum, Chairwoman Wingfield called the meeting to order at 7:00 pm.

**2. ADOPTION OF AGENDA**

**On a motion made by Mr. Roberts and seconded by Mr. Arnold, the Planning Commission voted unanimously to adopt the agenda, adding discussion on a meet and greet event to item 10. Other Matters.**

**3. PUBLIC COMMENT PERIOD**

Chairwoman Wingfield opened the public comment period.

There being no public comments; Chairwoman Wingfield closed the public comment period.

**4. MINUTES**

October 9, 2019: *On a motion made by Mr. Roberts and seconded by Mr. Onley, the Planning Commission voted unanimously to approve the October 9, 2019 meeting minutes as presented.*

October 22, 2019: *On a motion made by Mr. Onley and seconded by Mr. Arnold, the Planning Commission voted unanimously to approve the October 22, 2019 meeting minutes as presented.*

**5. NEW BUSINESS**

**A. 2020 Capital Improvement Plan Introduction and Calendar**

Mr. Morrison introduced the new Director of Finance Mrs. Margaret Lindsey to the Planning Commission. Mrs. Margaret Lindsey presented to the Planning Commission potential updates to the 2020 Capital Improvement Plan including additions and deletions. The Planning Commission asked several questions of Mrs. Lindsey and she stated that the department heads will be attending the meeting on December 11<sup>th</sup> for a more in depth discussion of the changes.

**6. PUBLIC HEARING**

No Public Hearing was held.

**7. OLD BUSINESS**

**A. Continued Coastal Resiliency Discussion**

Mr. Morrison showed the originally proposed Vulnerable Area Mapping for the Coastal Resiliency discussion that the Planning Commission had agreed upon during their meeting on October 9<sup>th</sup>. However, using the map showing a basic inundation level of intermediate low in the year 2030 only showed marsh lands as being impacted. Mr. Morrison then presented the NOAA High Tide Flooding Map for labeling Vulnerable Area's as a better map to use as it showed all the areas that the Planning Commission discussed as being vulnerable to sea level rise. Mr. Morrison stated that the NOAA High Tide Flooding Map is based off of current data as received and reviewed by NOAA. The Planning Commission agreed that the NOAA High Tide Flooding Map was the best map to use to identify Vulnerable Areas for Accomack County.

Mr. Morrison then introduced the draft advisory statement/public information for people looking to purchase property or build new construction in Accomack County. The Commissioners expressed their appreciation for the direction Mr. Morrison had taken with the document, and stated some additions they wished to see be made. Mainly, adding wells to the septic system statement, dealing with accessory structures, and adding information concerning pets and livestock.

Mr. Arnold inquired about existing development. Mr. Morrison stated that a statement for existing development will be a bit more involved and the sequencing seemed easier to focus on new development and purchasing of property first. The Planning Commission continued to discuss several factors and then agreed that this is a good start and for staff to continue on this path.

Mr. Pettit left the meeting early at 8:27 p.m.

**8. SUBDIVISION AGENT REPORT**

There were no items to report at this time.

**9. REPORT ON BOARD OF ZONING APPEALS UPCOMING HEARINGS**

There were no applications that had been filed at the time of this meeting for the December 4, 2019 meeting.

## **10. OTHER MATTERS**

Mr. Morrison discussed concerns with the Hampton Roads Sewer District that the Planning Commission had inquired about during Mrs. Lindsey's presentation on the Capital Improvement Plan.

Mr. Morrison informed the Planning Commission that there should be a rezoning application for an apartment complex coming in for the Planning Commission to review in the next month or two.

Mr. Morrison informed the Planning Commission that not all members received the information on the meet and greet with South Mill Champs. Those that received it, received it because they are farmers or land owners that the company may want to lease land from.

## **11. NEXT MEETING**

The next Planning Commission work session that was scheduled for Tuesday, November 26, 2019 at 7:00 p.m. was cancelled during the October work session.

The next Planning Commission regular session is scheduled for Wednesday, December 11, 2019 at 7:00 p.m. in the Accomack County Board Chambers, Room 104, Accomac.

## **12. ADJOURNMENT**

**On a motion made by Mr. Hickman and seconded by Mr. Onley the Planning Commission voted unanimously to adjourn the meeting.**

The meeting was adjourned at 8:44 p.m.

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Angela Wingfield, Chairwoman

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Katie H. Nunez, Deputy Director of Planning & Zoning