

At a meeting of the Accomack County Planning Commission held on the 9th day of January, 2018, at the Accomack County Board of Supervisors Chambers, Room 104, in Accomac, Virginia.

1. ORGANIZATION OF OFFICERS, MEETING CALENDAR, and AGENDA

A. Election of 2019 Planning Commission Officers

Mrs. Katie Nunez opened the floor for nominations for Chair:

Mr. Roberts moved to nominate Mr. Lumgair; Mr. Lumgair declined.

Mr. Gayle moved, and was seconded by Mr. Arnold to nominate Mrs. Angela Wingfield, as Chairman for 2019. No other nominations were made. Mrs. Katie Nunez closed the floor for nominations for Chairman.

Mrs. Katie Nunez called for a vote and the Planning Commission voted unanimously on a motion made by Mr. Gayle and seconded by Mr. Arnold to elect Mrs. Angela Wingfield as Chairman for 2019.

Chairman Wingfield opened the floor for nominations for Vice-Chair:

Mr. Roberts moved, and was seconded by Mr. Gayle to nominate Mr. Custis as Vice-Chairman for 2019. Chairman Wingfield closed the floor for nominations for Vice-Chairman.

Chairman Wingfield called for a vote and the Planning Commission voted unanimously to elect Mr. Roy Custis as Vice-Chairman for 2019.

B. Adoption of 2019 Meeting Calendar

Mrs. Nunez proposed the 2019 meeting calendar to the Planning Commission. Mr. Arnold brought attention to the meeting scheduled for November 26, 2019, which is the Tuesday before Thanksgiving. Mrs. Nunez stated that is a Work Session meeting and can potentially be voted to be removed at a later date if there is nothing to discuss at that time.

Mr. Gayle motioned, and was seconded by Mr. Custis to accept and adopt the 2019 meeting calendar. Chairman Wingfield called for a vote and the Planning Commission voted unanimously.

C. Discussion of Agenda Packets

Mr. Roberts, Mr. Custis, and Mr. Arnold would like production and delivery of the Agenda Packets as is.

Mr. Gayle, Mr. Pettit, Mr. Lumgair, Chairman Wingfield, and Mr. Onley prefer to receive the packet electronically; unless it is a large scale or full color project. It was agreed that the Work Session packets will be done electronically; and the Regular Session packets will be done according to the preference of each member.

2. CALL TO ORDER

MEMBERS PRESENT AND ABSENT

Planning Commission Members Present:

Mr. David Lumgair, Jr., Chairman
Mr. Roy Custis, Vice Chair
Mrs. Angela Wingfield
Mr. Leander Roberts, Jr.
Mr. James Arnold
Mr. Lynn Gayle
Mr. Kelvin Pettit
Mr. Brantley Onley

Planning Commission Members Absent:

Mr. C. Robert Hickman

Others Present:

Mr. Rich Morrison, Deputy County Administrator of Building, Planning & Economic Development
Mrs. Katie Nunez, Deputy Director – Planning & Zoning
Mr. Stuart Hall, Deputy County Administrator of Public Works
Mr. Greg Davis, Finance Director
Mrs. Stephanie Woods, Administrative Assistant to the Deputy County Administrator of Building, Planning & Economic Development

DETERMINATION OF A QUORUM

There being a quorum, Chairman Wingfield called the meeting to order at 7:00 p.m.

3. ADOPTION OF AGENDA

On a motion made by Mr. Pettit and seconded by Mr. Gayle, the Planning Commission voted to adopt the agenda.

4. PUBLIC COMMENT PERIOD

There were no public comments offered and Chairman Wingfield closed the public comment period.

5. **MINUTES**

December 12, 2018: *On a motion made by Mr. Roberts and seconded by Mr. Lumgair, the Planning Commission voted unanimously to approve the December 12, 2018 meeting minutes.*

6. **PUBLIC HEARING – Capital Improvement Plan**

Mr. Greg Davis, Finance Director was introduced to speak on the Capital Improvement Plan (CIP). The CIP is for the year span of 2020-2024 at an estimated \$41.4 million.

Mr. Pettit inquired as to why VDOT is included in the CIP. Mr. Davis replied that it was due to cost share. Mr. Stuart Hall also replied that it originated from the Planning Commission for proffer consideration when projects/rezonings came forward.

Mr. Lumgair noted that there were a lot of items on the CIP for dock fixing even though the seafood industry is decreasing. Mr. Hall stated that there have been different agencies that have given funding for these over the years. He stated that there are 27 water access sites in the county and they are working to prioritize the repairs and improvements. Mr. Lumgair stated it might be more practical to enhance the boat ramps and not dredging the water ways. Mr. Hall stated that those 27 do not include all the individual town docks.

Mr. Roberts inquired about the ditch cleaning machine. Mr. Hall informed the Planning Commission that that is not under his supervision; however it is his opinion that the new machine is very much needed due to storm surges and water rise. Mr. Arnold stated his apprehension that the finance department may have misestimated the CIP cost of \$41.4 million due to maintenance budgets/operation costs. Mr. Davis stated that the CIP and operation costs were two different things. The CIP is for looking at future items and operation costs are handled by department budgets.

On a motion from Mr. Lumgair and seconded by Mr. Onley, the Planning Commission moved to vote to find the CIP consistent with the comprehensive plan, and to recommend approval to the Board of Supervisors. The vote carried with seven in favor and one vote by Mr. Arnold against.

7. **FOLLOW UP ITEMS**

There is nothing to report at this time.

8. **OLD BUSINESS**

A. Accomack Properties, Inc. Conditional Use Permit (CUP) – Tax Map # 93B-A-22

Continued discussion of application field by Accomack Properties, Inc. to obtain a Conditional Use Permit to permit three (3) apartment buildings within the Residential Zone. Section 106-79 (4) of the Accomack County Code of Ordinances requires a conditional use permit for Residential developments specified in section 106-78 creating more than 25 dwelling units or sites.

Mrs. Nunez informed the Planning Commission that Mr. Seisman was requesting to postpone the review of this project until the February meeting due to illness. Mrs. Nunez stated that this project has been pending for over a year and it would be prudent to do a partial review of the project at this time. Mrs. Nunez reviewed any changes to the project and informed the Planning Commission that the rezoning issue had been resolved. Renderings of the apartment building were provided showing they are tied into the revised site plan and rezoning. Revised site plan shows an additional entryway for the apartment buildings which is separate from the commercial properties.

Mrs. Nunez opened discussion up to the Planning Commission. It was verified that the placement of a traffic light was tied into the project. Mr. Arnold asked about the timeline. Mrs. Nunez informed them that once the CUP is approved they have a year for material substantial construction to begin. Mr. Lumgair inquired if there have been any approvals as of yet. Mr. Nunez informed him that in terms of a site plan no approvals have been made yet, but that zoning has already been taken care of. Mr. Lumgair was also worried about the apartment building height of 3 stories being too high for the Fire Department. Mr. Gayle replied saying that the Fire Department can handle it. Mrs. Nunez informed the Planning Commission that there has been no negative feedback since the proposal has been made. Mr. Arnold verified that Accomack Properties has all the information needed.

Mrs. Nunez asked to have this item as a fixed item for the February meeting, even if the applicant is not in attendance.. Chairman Wingfield moved to end discussion.

On a motion from Mr. Lumgair and seconded by Mr. Gale, the Planning Commission voted to table the Accomack Properties, Inc. Conditional Use Permit until the February 6,2019 meeting.

B. Comprehensive Plan/Future Land Use Map

- Tasley (Map Item)

Mrs. Nunez informed the Planning Commission of SunTec's request to the Board of Supervisors for a CUP two year extension, due to the fact that construction hasn't started yet. Mr. Lumgair was not in favor of giving a two year extension. Mr. Morrison informed the Planning Commission that PJM is causing the delay in construction.

Mrs. Nunez moved to keep the Tasley discussion for the Future Land Use Map on for the upcoming Planning Commission Work Session to be held on January 22, 2019. Mr. Roberts agreed that it needs to be looked at.

- Regional Library

Mrs. Nunez informed the Planning Commission that a Library Representative would like to attend the Planning Commission Work Session to be held on January 22, 2019. The Planning Commission agreed.

- ANPDC – Working Waterfronts

Mrs. Nunez informed the Planning Commission that an ANPDC Representative would like to attend the Planning Commission Work Session to be held on January 22, 2019. The Planning Commission agreed.

- Amend Map to include new County Facilities: 1) Sawmill Park; 2) Emergency Operations Center; and 3) Regional Library
The Planning Commission agreed to add this item to the agenda.
- Coastal resiliency Discussion
Mrs. Nunez informed the Planning Commission that the staff is conducting research relative to tools available & lessons learned from other communities relative to building standards, zoning districts and setbacks from weather related and increased higher tide activity on land usage in a coastal setting. This item is scheduled for the Planning Commission Work Session to be held on January 22, 2019.

Mrs. Nunez took this time to introduce Stephanie Woods, Administrative Assistant to the Deputy County Administrator for the Building, Planning and Economic Development Dept.

9. 2019 PLANNING COMMISSION WORKLOAD CALENDAR

Mrs. Nunez informed the Planning Commission that a draft workload calendar will be available for review during the Work Session scheduled for January 22, 2019; and a finalized one for the Regular Session scheduled February 13, 2019.

10. SUBDIVISION AGENT REPORT

Mrs. Nunez informed the Planning Commission that an application was received on 12/27/2018 for a proposed 7 lot subdivision by Michele Denton-Blake at Tax Map #100-A-15 located at 15521 Pungoteague Road. Mr. Lumgair inquired as to the size of the lots requested. Mrs. Nunez stated that information will be obtained. Mr. Gayle asked to the zoning of the area, which may be agricultural, but Ms. Nunez will provide that information to the Commission.

11. REPORT ON BOARD OF ZONING APPEALS UPCOMING HEARINGS

Mrs. Nunez informed the Planning Commission that there are two applications for the February 6, 2019 meeting: Special Use Permit application from Robert Bloxom and Special Use Permit application for Nandua Mini Storage.

Mr. Roberts asked about the sign on Rt. 13 in Painter – The Blue Crow. Mrs. Nunez informed him that that has been approved. Mr. Lumgair brought attention to the fact that there have been a lot of requests for animated electronic signs and if that is something the county wants. Mrs. Nunez state that the sign section of the zoning ordinance has been noted for future review when the staff takes up some zoning ordinance revisions.

12. OTHER MATTERS

None discussed at this time.

13. NEXT MEETING

The next Planning Commission work session is scheduled for Tuesday, January 22, 2019 at 7:00 p.m. in the Accomack County Administration Building, School Board Conference Room #201.

The next regular Planning Commission meeting is scheduled for Wednesday, February 13, 2019 at 7:00 p.m. in the Accomack County Board Chambers, Room 104, in Accomac.

14. ADJOURNMENT

On a motion made by Mr. Custis and seconded by Mr. Lumgair, the Planning Commission voted to adjourn the meeting.

The meeting was adjourned at 8:16 p.m.

Angela Wingfield, Chairman

Katie H. Nunez, Deputy Director of Planning & Zoning